

HUMAN RESOURCES COMMITTEE MEETING MINUTES

Tuesday, March 10, 2026, @ 6:00 p.m.

Jefferson County Courthouse, Room C2003, and
Videoconference

1. Call to order: **Meeting called to order by J. Braugher at 6:00 p.m.**
2. Roll call. Present: James Braugher, Chair; Joan Callan, Kirk Lund, Karl Zarling, Vice Chair, Matthew Tracy. **Quorum established.**
Other Staff Present: Michael Luckey, County Administrator; Jessica Tucker, Interim Human Resources Director; Danielle Thompson, Corporation Counsel; Brent Ruehlw, Human Services Director.
3. Certification of compliance with the Open Meetings Law: Confirmed by M. Luckey. **No action taken.**
4. Review of the Agenda: No Changes. **No action taken.**
5. Public comment: None. **No action taken.**
6. Approval of February 17, 2026, Human Resources Committee Minutes: **Motion by K. Lund to approve the Human Resources Committee February 17, 2026, minutes, as presented. Second by K. Zarling. Motion passed 5:0**
7. Communications: None. **No action taken.**
8. Discussion and possible action on resolution Creating a Full-time Medical Director Position for the Human Services Department: Discussion on presented information. **Motion made by K. Zarling to approve the Creation of a Full-Time Medical Director Position for the Human Services Department. Second by K. Lund. Motion passed 5:0**
9. Discussion and possible action on tentative future meeting schedule and agenda items: Next meeting scheduled for Tuesday, March 17, 2026, canceled. Next meeting scheduled for Tuesday, April 21, 2026. **No action taken.**
10. Adjournment: **Motion by J. Callan to adjourn. Second by K. Lund. Motion passed 5:0. Meeting adjourned at 6:11 p.m.**